



SIR ISSAC NEWTON
COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Permanently Affiliated to Anna University, Chennai)
An ISO 9001:2015 and 2(f) UGC Certified Institution, Accredited By NAAC With 'B ++' Grade
Velankanni Road, Pappakovil, Nagapattinam - 611 102 | Email : principal@sincet.ac.in | Web : www.sincet.ac.in

Lr.No.SINCET/OFF/2024-25/36

DATE: 09.09.2024

Circular for formation of Student Grievance Redressal Committees (SGRC)- 2024-2025

As per UGC (Grievance Redressal) Regulations, 2019 published in the Gazette of India on 6th May 2019, under sub-regulations 5C the regulation; the principal is pleased to constitute the Grievances Redressal Committee (SGRC) members as under

The Grievance Redressal Committee is constituted with the following Members.

S.NO	NAME	DESIGNATION	ROLE	MOBILE NUMBER
1.	Dr. A.KUMARAVADIVEL	PRINCIPAL	CHAIR PERSON	9443850603
2.	Mr. M . MOHAMED FAISAL	HOD/CSE	CONVENOR	9688110199
3.	Mr. P.MALAISELVARAJA	HOD / MECH	MEMBER	9843354618
4.	Mrs. J. SIVSASANKARI	HOD/ S&H	MEMBER	9788988036
5.	Mr. N. RAGUVARAN	HOD / EEE	MEMBER	9003303896
6.	MR.P.NAVANEETHAKRISHNAN	HOD / ECE	MEMBER	8508877326
7.	V.RAVISHANKAR, (OMBUDSPERSON)	Professor & Head(Retd), Department of Manufacturing Engineering, Annamalai University	MEMBER	9965538727
8.	Mr. K. AZHAGAN	STUDENT/ III - ECE	Special Invitee.	8940974335
9.	Ms. A.ISWARYA RANJANI	STUDENT/II -CSE	Special Invitee	9943108262
10.	Mr. G. NATRAJ	STUDENT/III - MECH	Special Invitee	8148926356
11.	Ms. T. MOHITHASRI	STUDENT/II - AI&DS	Special Invitee	9360741343

Objectives of the SGRC:

- To provide an accessible platform for students to voice their grievances.
- To investigate and address issues in a fair and transparent manner.
- To recommend measures to prevent similar grievances in the future.

Scope of Grievances:

Students may approach the SGRC for grievances related to:

1. Academic matters (e.g., assessment, attendance, learning resources).
2. Financial matters (e.g., scholarships, fee-related issues).
3. Administrative issues (e.g., infrastructure, amenities).
4. Harassment or discrimination of any kind.
5. Other concerns affecting students' rights and well-being.

Reporting Mechanism:

Students are encouraged to submit their grievances in writing or via email to the SGRC at principal@sincet.ac.in. The complaint must include the student's full name, course, contact information, and a detailed description of the issue.

All grievances will be reviewed promptly, and appropriate actions will be taken in compliance with institutional policies and UGC guidelines.

Contact Information:

Principal,

Sir Issac Newton College of Engineering and Technology

Cell.No: 7373765117

Mail.Id: principal@sincet.ac.in



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Awareness Initiatives:

The SGRC will organize awareness programs to inform students about their rights and the grievance redressal process. Notices about these events will be shared through the college website, notice boards, and emails.

We are committed to fostering an inclusive and supportive environment for our students. Your active participation and feedback are valuable in strengthening this initiative.




Principal
Dr. A. KUMARAVADIVEL,
PRINCIPAL,
Sir Issac Newton College
of Engineering and Technology,
Pappakovil, Nagapattinam - 611 102.

Copy to:

1. The Chairman for kind Information
2. All Department HoD's
3. Grievance Redressal Committee Members
4. Office
5. IQAC