



(Approved by AICTE, New Delhi & Permanently Affiliated to Anna University, Chennai.
(An ISO 9001:2015 Certified Institution)

Velankanni Road, Pappakovil, Nagapattinam - 611 102

Email: principalsincet@gmail.com | Web: www.sincet.ac.in



THAMIZH ELAKKIYA MANDRAM CLUB MEMBERS

S.NO	NAME	DESIGNATION	ROLE
1.	Mrs.MEENAKSHI	AP/S&H	PROGRAM
			OFFICER
2.	MRS.DEEPA	AP / S&H	ASSISTANT
3.	Mrs.RADHIGA	AP/S&H	ASSISTANT
4.	Ms.DHARANI PRIYA	AP / S&H	ASSISTANT
5.	Mrs.SUGASHINI	AP/S&H	ASSISTANT

THAMIZH ELAKKIYA MANDRAM CLUB MEMBERS ROLES AND RESPONSIBILITIES

Roles	Responsibilities	
Thamizh Elakkiya Mandram (Tamil	• Thamizh Elakkiya Mandram (Tamil	
Literary Club) members take on various	Literary Club) members have important	
roles that contribute to the promotion	responsibilities that contribute to the	
and celebration of Tamil literature and	preservation and promotion of Tamil	
culture. Club Leaders are responsible	language and culture. Club Leaders are	
for overseeing the club's activities,	tasked with guiding the overall direction	
organizing meetings, and ensuring that	of the club, organizing regular meetings,	
events align with the club's mission of	and ensuring that all activities align with	
promoting Tamil language, literature,	the mission of celebrating Tamil	
and cultural heritage. They coordinate	literature. They facilitate discussions,	
with members and external speakers or	encourage participation, and coordinate	
performers to plan events such as	with external speakers for events such as	

IR ISSAC NEWTON COLLEGE OF ENGINEERING AND TECHNOLOGY



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poetry readings, literary discussions, and cultural programs.

Event **Coordinators** manage the logistics of these events. from scheduling to arranging venues and promoting activities within the community, ensuring everything runs smoothly. Content **Creators** responsible for developing material such as articles, poems, or scripts for and performances discussions, showcasing their literary talent while contributing to the club's intellectual environment. Club Members actively participate in all events, whether by reading literature, performing traditional art forms, or engaging in discussions about Tamil culture and heritage. Some members may also take on roles like managing the club's social media platforms, documenting events, or coordinating outreach programs to encourage broader participation. Together, these roles create a vibrant platform for learning, creativity, and the preservation of Tamil literary traditions.

literary lectures and cultural programs.

Event Coordinators handle the logistics of organizing these activities, including scheduling, venue arrangements, publicity to attract participants. Content Creators contribute by writing articles, poems, or plays, showcasing their literary skills while enriching the club's offerings. **Club Members** are responsible for actively participating in discussions, events, and performances, bringing their enthusiasm for Tamil literature to the forefront. They may also take additional roles such as managing social media accounts to promote events and document activities, thereby increasing the club's visibility and engagement with community. Collectively, responsibilities ensure that the club serves as a vibrant platform for learning, creativity, and the celebration of Tamil cultural heritage.